

2008-09 LSTA LITERACY GRANT APPLICATION CHECKLIST

- ☐ I have completed every applicable line of sections 1 and 2 on Page 1
- ☐ I have indicated the primary purpose for the Federal LSTA Goals on Page 1
- ☐ I have indicated the primary purpose for the Indiana LSTA Goals on Page 1
- ☐ I have made a maximum of three choices for Primary Audience for my project
- ☐ My Part 1 Project Summary is 150 words or less
- ☐ Parts 2-5 follow Part 1 in a WORD document
- ☐ Part 3 includes Goals, Activities, and Evaluation
- ☐ Part 3 includes a Timeline grid and precedes Part 4
- ☐ I have completed the Budget Summary on Page 3
- ☐ Part 6 Budget Narrative page follows Page 3
- ☐ Part 7 is on the same page as Part 6
- ☐ Part 8 Assurances has been signed by the Principal Officer of the Institution and his/her letter is attached
- ☐ The Detailed Budget, Page 5, follows Part 8
- ☐ The Outcomes Chart, Page 6, follows Page 5
- ☐ I have included 7 copies with 1 originally signed application
- ☐ I am mailing or hand delivering this packet to arrive prior to 4:00 p.m. ET on Wednesday, March 26, 2008

Please check off before sending application to Indiana State Library.